Science exhibition planner and packing list

Fill in the top and your dates on the day the notice comes out, counting back from the exhibition. Tick each line when it is done, not when it is planned, and keep the sheet beside your logbook.

Project title _____ **Team members** _____

Class and category _____ **Mentor teacher** _____

Exhibition date _____

OUR DATES (WORK BACK FROM THE EXHIBITION)

- [ ] Notice received: _____
- [ ] Topic and question fixed by: _____
- [ ] Exhibit working by: _____
- [ ] Readings and logbook done by: _____
- [ ] Chart and report done by: _____
- [ ] Rehearsal in front of someone new: _____

FROM THE NOTICE

- [ ] Category or class band
- [ ] Theme, and the sub-theme we chose
- [ ] Table or board size
- [ ] Mains power at the venue: yes or no
- [ ] Last date for entries
- [ ] Rules on bought models and kits

OUR PROJECT

- [ ] The question or problem, in one sentence
- [ ] The subject and chapter it comes from
- [ ] What we change, what we measure, what we keep the same
- [ ] How we get the exhibit (parts, kit or model) and what we add of our own

BUILD AND TEST

- [ ] The working part runs twenty times in a row
- [ ] Every reading and change is in the logbook, with its date
- [ ] Tested on the power we will have at the venue

CHART, REPORT AND TALK

- [ ] Chart: title, question, diagram, principle, results, use, names
- [ ] Report: aim, materials, method, observations, result, conclusion, sources
- [ ] Each of us can explain the whole project alone

PACKING LIST

- [ ] Exhibit in a padded box
- [ ] Spare batteries and a spare snap
- [ ] Chart, tape and pins
- [ ] Logbook and report
- [ ] Screwdriver, scissors, tape, glue, spare wires
- [ ] Tablecloth and name cards
- [ ] Extension board only if mains power is provided, with an adult
- [ ] Water and a snack

NOTES

Mains power only with an adult. A candle or other flame only if the organisers allow it, with an adult. Project ideas by class and subject, free ebooks and the store's working models and kits are on the GTI website.

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The full guide: engineergurukul.com/project-for-science-exhibition/